

# Masjid Al-Ummah Evening Maktab Program

## Quran Studies:

1. Qaida Program
2. Nazira Program
3. Part-Time Hifz Program

### 1. Qaida Program:

The primary purpose of Qaida is to introduce the children to the Arabic alphabet, their different forms, how they connect to one another, and recognize vowels, their functions, and the sounds they produce. They will also be briefly introduced to the basic rules of Tajweed. However, perfecting Makhraj and understanding the rules of Tajweed is an ongoing effort that will carry through to Nazira, where it will be given greater attention. Therefore, their forward progress will be based on their effectiveness in the primary purpose.

The Qaida program is divided into 17 levels

Level A: (Singular Letters)	Level E: (Tanween)	Level I: (Compound Exercises of Harakaat/Tanween/Maddah)	Level M: (Exercises of Tashdeed/Ghunnah/Waqf)	Level Q: (Conclusion)
Level B: (Combined Letters)	Level F: (Harakaat & Tanween Combined words)	Level J: (Jazm (sukoon))	Level N: (Exercises of Tashdeed with Sukoon)	
Level C: (Huroof-E-Muqatta'aat)	Level G: (Harakaat-E-Maddah)	Level K: (Exercises of Jazm)	Level O: (Dual Tashdeed)	
Level D: (Harakaat)	Level H: (Jazm/Huroof-E-Maddah/Huroof-E-Leen)	Level L: (Tashdeed)	Level P: (Tashdeed after Huroof-E-Maddah)	

The evaluation for Qaida is based on the following:

1. Recognition of Letters- Students will be assessed on their ability to recognize the Arabic alphabet in all of their various written forms.
2. Makhraj- Students will be taught and assessed on their ability to correctly pronounce the Arabic alphabet.
3. Understanding New Concepts- Students will be taught and assessed on their ability to understand the functions of the symbols and rules associated with correctly reading the Arabic language.

The following is the assessment rubric for the above three categories.

	Level 1 (D- to D+)	Level 2 (C- to C+)	Level 3 (B- to B+)	Level 4 (A- to A+)
Recognition of Letters	Student is able to recognize letters with extended teacher support	Student is able to recognize letters with considerable teacher support	Student is able to recognize letters with some teacher support	Student is able to recognize letters with minimal teacher support
Makhraj	Student is able to correctly pronounce all letters of the Arabic alphabet with limited ability (more than 3 mistakes)	Student is able to correctly pronounce all letters of the Arabic alphabet with some ability (3 mistakes)	Student is able to correctly pronounce all letters of the Arabic alphabet with considerable ability (2 mistakes)	Student is able to correctly pronounce all letters of the Arabic alphabet (1 or fewer mistakes)
Understanding New Concepts	Student is able to understand and apply new concepts with extended teacher support	Student is able to understand and apply new concepts with considerable teacher support	Student is able to understand and apply new concepts with some teacher support	Student is able to understand and apply new concepts with minimal teacher support

**\*\*Evaluation will be done on a daily basis.**

## **2. Nazira Program:**

The purpose of Nazira is to develop the ability to recite the Quran in the manner in which it was revealed. Learning some basic rules of Tajweed and applying them in our recitation facilitates this obligation. The amount a student recites daily and the goal towards completing the full recitation of Quran will be reflected only in their fluency and is a secondary objective. Therefore, the Nazira Program is divided into the following 5 levels:

### **1. Level 1:**

- a. Pronounce each letter with its correct Makhraj and qualities.
- b. Recognize and apply Madd-e-Asli (Huroof-e-Madd/Harakaat-e-Madd) in their recitation in the correct manner without omission.

### **2. Level 2:**

- a. Recognize and apply the rules of Ghunna.
- b. Understand and apply the rules of Waqf.

### **3. Level 3:**

- a. Understand and apply the rules of Ikhfaa.
- b. Understand and apply the rules of Idghaam.
- c. Understand and apply the rules of Izhaar.
- d. Understand and apply the rules of Iqlaab.

### **4. Level 4:**

- a. Understand and apply the rules of Madd-e-Muttasil & Madd-e-Munfasil.
- b. Understand and apply the rules of Madd-e-Laazim & Madd-e-Aaridh.

### **5. Level 5:**

- a. Recites Quran applying all the basic rules of Tajweed.
- b. Maintains fluency with minimal teacher support.

- Students will be given a test before moving to the next level.
- The length of a student's lesson will be in proportion to their level of fluency.
- Mistakes on the applicable rules of tajweed related to each student's level will be circled to be easily identified and corrected.
- Students will recite their previous lesson first. If the same mistakes (circled) are made, they will repeat the same lesson before obtaining a new lesson.
- Students who recite their lesson with few or no mistakes related to their level of Tajweed will be sent for their examination to advance to the next level.

The following is the assessment rubric for the Nazira Students.

	Level 1 (D- to D+)	Level 2 (C- to C+)	Level 3 (B- to B+)	Level 4 (A- to A+)
<b>Tajweed Levels 1-5</b>	Student is able to understand and apply the rules of tajweed in their level with limited ability (more than 3 mistakes)	Student is able to understand and apply the rules of tajweed in their level with some ability (3 mistakes)	Student is able to understand and apply the rules of tajweed in their level with considerable ability (2 mistakes)	Student is able to understand and apply the rules of tajweed in their level with extended ability (1 or fewer mistakes)
<b>Fluency</b>	Student is able to recognize and connect the letters and words while applying the applicable rules of tajweed for their level with many unnecessary pauses and repetitions.	Student is able to recognize and connect the letters and words while applying the applicable rules of tajweed for their level a considerable amount of unnecessary pauses and repetitions.	Student is able to recognize and connect the letters and words while applying the applicable rules of tajweed for their level with some unnecessary pauses and repetitions.	Student is able to recognize and connect the letters and words while applying the applicable words of tajweed for their level with few or no unnecessary pauses and repetitions.

**\*\*Evaluation will be done on a daily basis.**

### **3. Part-Time Hifz Program:**

Nazira students must be at a Level 5 to advance to the Part-Time Hifz Program. The purpose of the Hifz program is to create the opportunity for our children to have the good fortune and blessing of being used as a tool for the safeguarding of the Glorious Quran and attain to memory those surahs of the Quran that have been instructed to be recited daily/weekly basis.

Students will memorize the following Surahs:

1. All the Surahs of Juz-e-Amma.
2. Surah Mulk.
3. Surah Waaqi'ah.
4. Surah Yaseen.
5. Surah Alif Laam Meem Sajdah.
6. Surah Rahman.
7. Surah Kahf.

Once these Surahs are memorized successfully and retained efficiently, students may continue memorizing additional Surahs.

The Hifz program is divided into four categories:

1. Sabaq- Students are required to memorize a new portion of the Quran daily.
2. Sabaq Para- Students, in an effort to reinforce the new lessons they have memorized, are required to recite all the previous sabaqs they have learned for the surah or sipara they are currently memorizing.
3. Daur- Students are required to continuously revise what they have memorized on a daily basis by reciting previous surahs or siparas memorized. Daur should not be less than half a sipara.
4. Tajweed- Students will continuously be assessed on their ability to understand and apply the rules of Tajweed that pertain to the correct recitation of the Quran.

The following is the assessment rubric for the Part-Time Hifz Students:

	Level 1 (D- to D+)	Level 2 (C- to C+)	Level 3 (B- to B+)	Level 4 (A- to A+)
Sabaq	Student recites the new lesson requiring teacher support more than 3 times	Student recites the new lesson requiring teacher support 3 times	Student recites the new lesson requiring teacher support 2 times	Student recites the new lesson requiring teacher support 1 or fewer times
Sabaq Para	Student recites sabaq para requiring teacher support more than 3 times	Student recites sabaq para requiring teacher support 3 times	Student recites sabaq para requiring teacher support 2 times	Student recites sabaq para requiring teacher support 1 or fewer times
Daur	Student recites daur requiring teacher support more than 3 times	Student recites daur requiring teacher support 3 times	Student recites daur requiring teacher support 2 times	Student recites daur requiring teacher support 1 or fewer times
Tajweed	Student is able to understand and apply the rules of tajweed with limited ability (more than 3 mistakes)	Student is able to understand and apply the rules of tajweed with some ability (3 mistakes)	Student is able to understand and apply the rules of tajweed with considerable ability (2 mistakes)	Student is able to understand and apply the rules of tajweed with extended ability (1 or fewer mistakes)

**\*\*Evaluation will be done on a daily basis.**

## **Islamic Studies:**

- 1. Tasheel Program**
- 2. Memorization Program**

### **1. Tasheel Program**

The Tasheel program comprises 12 levels of Islamic studies with 5 strands of study per level. They are as follows:

1. Tasheelul Ahadeeth:
  - Students will memorize Ahaadeeth in Arabic with their English translation that relate to our daily lives.
2. Tasheelul Akhlaaq
  - Students will learn about important manners and etiquettes that will aid in beautifying their character and behaviour.
3. Tasheel Ut Tareekh
  - Students will learn about the history of the Prophets, Seerah, and lives of the Sahabah.
4. Tasheelul Aqaaid
  - Students will learn about the fundamental beliefs we must adopt that keep our Iman intact.
5. Tasheelul Fiqh
  - Students will learn about the correct method of carrying out our personal, religious, and social responsibilities.

Students will begin from level 1 and move forward upon successfully completing an exam at the end of each level. The strands will be divided throughout the week allowing for all the strands to be covered weekly. Assessment for the Tasheel program will be based on oral and written exercises throughout the level as well as periodic examinations.

## 2. Memorization Program

The memorization program requires students to memorize important Du'as, Kalimahs and Surahs relevant to their everyday life. They will be taught and assessed on an ongoing basis and students will be evaluated on their ability to memorize, retain, and use them, as well as understanding their purpose and benefits. The following is the curriculum for the memorization program.

Independent Daily Memorization (After Sabaq is complete)									
Monday-Duas		Tuesday - Kalimas		Wednesday - Suras		Thursday - Salaat			
X	Level 1	X	Level 1	X	Level 1	X	Level 1		
1-A	Du'a For Sleeping	1-A	1st Kalima Without Meaning	1-A	Surah Fatiha	1-A	Outer Appearance of Salaat		
1-B	Du'a For Waking Up	1-B	2nd Kalima Without Meaning	1-B	Surah Naas	1-B	Thana		
1-C	Du'a For Beginning To Eat			1-C	Surah Falaq	1-C	Tasbeeh in Ruku		
1-D	Du'a For Finishing Eating	Level 2		Level 2		1-D	Tasbeeh in Qawmah		
1-E	Du'a For Entering The Masjid	2-A	3rd Kalima Without Meaning	2-A	Surah Ikhlas	1-E	Tasbeeh in Sajdah		
		2-B	4th Kalima Without Meaning	2-B	Surah Lahab	Level 2			
2-A	Du'a For Leaving The Masjid			2-C	Surah Nasr	2-A	Attahiyyaat		
2-B	Du'a For Entering The Washroom	Level 3		2-D	Surah Kafiroon	2-B	Allahumma Salli		
2-C	Du'a For Leaving The Washroom	3-A	5th Kalima Without Meaning	Level 3		2-C	Allahumma Baarik		
2-D	Du'a For Looking In The Mirror	3-B	6th Kalima Without Meaning	3-A	Surah Kawsar	2-D	Du'a after Durood		
2-E	Du'a For The Car	3-C	7th Kalima Without Meaning	3-B	Surah Ma'oon	2-E	Du'a Qunoot for Witr		
				3-C	Surah Quraish	Level 3			
3-A	Du'a For Leaving The House	Level 4		3-D	Surah Feel	3-A	4 Faraaidh of Wudhu		
3-B	Du'a After The Azaan	4-A	1st Kalima With Meaning	Level 4		3-B	13 Sunnats of Wudhu		
3-C	Du'a After Making Wuzu	4-B	2nd Kalima With Meaning	4-A	Surah Lumazah	3-C	5 Mustahabbaat of Wudhu		
3-D	Du'a When Breaking Your Fast	4-C	3rd Kalima With Meaning	4-B	Surah Asr	3-D	4 Makroohaat of Wudhu		
3-E	Du'a When Eating Elsewhere	4-D	4th Kalima With Meaning	4-C	Surah Takathur	3-E	What Breaks Wudhu (8 Nawaaqidh)		
3-F	Du'a After Drinking Water	4-E	5th Kalima With Meaning	4-D	Surah Qari'ah	Level 4			
3-G	Du'a When Sneezing	4-F	6th Kalima With Meaning	Level 5		4-A	All About Ghusl		
3-H	Du'a When Yawning	4-G	7th Kalima With Meaning	5-A	Surah Wal'Adiyyaat	4-B	Tayammum		
3-I	Du'a For Wearing Clothes			5-B	Surah Zilzal	4-C	8 Faraaidh Outside Salaat		
3-J	Du'a When Visiting A Sick Person	Level 5		5-C	Surah Bayyinah	4-D	6 Faraaidh Inside Salaat		
		5-A	10 Allah's names	5-D	Surah Qadr	Level 5			
4-A	Du'a When Entering A Graveyard	5-B	10 Allah's names	Level 6		5-A	14 Waajibaat of Salaat		
4-B	Thana In Janaza Salaat	5-C	10 Allah's names	6-A	Surah 'Alaq	5-B	21 Sunnats of Salaat		
4-C	Du'a For Janaza	Level 6		6-B	Surah Teen	5-C	5 Mustahabbaat of Salaat		
4-D	Du'a For Janaza Of A Boy	6-A	10 Allah's names	6-C	Surah Inshirah	5-D	18 Makroohaat of Salaat		
4-E	Du'a For Janaza Of A Girl	6-B	10 Allah's names	6-D	Surah Doha	5-E	16 Things That Break the Salaat		
4-F	Du'a before slaughtering an animal	6-C	10 Allah's names	Level 7		Level 6			
4-G	Du'a For Istikhara	Level 7		7-A	Surah Wal lail	6-A	When Can Salaat be Broken		
4-H	Du'a For entering the house	7-A	10 Allah's names	7-B	Surah Wash Shams	6-B	Imaamat, Masbooq		
4-I	Islamic Months	7-B	10 Allah's names	7-C	Surah La Uqsimo	6-C	Musaafir, Qadha		
		7-C	10 Allah's names	7-D	Surah Fajr	6-D	Azaan, Iqaamat		
5-A	Seeing a person in difficulty	7-D	9 Allah's names	7-E	Surah Ghashia	Level 7			
5-B	Leaving a meeting place	Level 8		7-F	Surah Al A'la	7-A	Fasting - Sowm		
5-C	When one is in difficulty	8-A	10 Allah's names w meaning	Level 8		Level 8			
		8-B	10 Allah's names w meaning	8-A	Surah Tariq	8-A	Pilgrimage - Hajj		
6-A	When a loss occurs	8-C	10 Allah's names w meaning	8-B	Surah Burooj				
6-B	After drinking milk	8-D	10 Allah's names w meaning	8-C	Surah Inshiqaq				
6-C	When "things" are in one's favour	8-E	10 Allah's names w meaning	8-D	Surah Tatfeef				
		8-F	10 Allah's names w meaning	8-E	Surah Infitar				
7-A	At the time of a journey	8-G	10 Allah's names w meaning	8-F	Surah Kuwwirat				
7-B	On returning from a journey	8-H	10 Allah's names w meaning	8-G	Surah 'Abasa				
7-C	Morning and evening	8-I	10 Allah's names w meaning	8-H	Surah Nazi'aat				
		8-J	9 Allah's names w meaning	8-I	Surah Naba				
8-A	On thanking someone								
8-B	When evil thoughts come to mind								
8-C	5 Rabbana Du'as								

The following is the assessment rubric for the above three categories.

	Level 1 (D- to D+)	Level 2 (C- to C+)	Level 3 (B- to B+)	Level 4 (A- to A+)
Du'as/Kalimahs/Allah's Names/Surahs/Salaat	Student is able to recite their Du'as/Kalimahs/Allah's Names with limited ability (more than 3 mistakes)	Student is able to recite their Du'as/Kalimahs/Allah's Names with some ability (3 mistakes)	Student is able to recite their Du'as/Kalimahs/Allah's Names with considerable ability (2 mistakes)	Student is able to recite their Du'as/Kalimahs/Allah's Names with extended ability (1 or fewer mistakes)